

## FORD Management Services, Ltd

Construction Management Services

Federal Supply Schedule Price List



Professional Engineering Services  
Schedule 871  
Contract Number GS-10F-0019X

General Services Administration  
Federal Supply Service

Federal Supply Schedule Price List

Professional Engineering Services  
Schedule 871  
SIN 871-7  
SIN 871-7RC

Construction Management and  
Engineering Consulting Services  
Related to Real Property

Contract Number : GS-10F-0019X  
Modification Number PS-0013

Contract Period:  
October 27, 2010 through  
October 26, 2020

For information on ordering from Federal Supply  
Schedules click on the FSS Schedules button at  
[www.fss.gsa.gov](http://www.fss.gsa.gov)

Ford Management Services, Ltd.  
10410 Brightfield Lane  
Upper Marlboro, Md 20772

9500 Arena Drive, Suite 432  
Largo, Md 20774

Tel: 301-322-4006  
Fax: 240-525-0543

[www.fordmanagementsvcs.com](http://www.fordmanagementsvcs.com)

Business Size:  
Small Business  
Woman Owned Small Business  
Small Disadvantaged Business

## COMPANY INFORMATION

FORD Management Services is a woman – owned small business that provides comprehensive **construction management**, facilities support, and professional support services.

Our **MISSION** is to provide superior construction management and facilities support services including janitorial, move management, furniture acquisition & management, and physical move for government clients by providing experienced and reliable professionals who are committed to responding to our clients' needs. We are the Can Do; Come Through Company!

FORD is 100% minority and woman-owned. Incorporated in the state of Maryland in 2001, FORD is a certified Small Disadvantaged and certified Woman Owned Small Business. FORD is also certified as a minority business enterprise by the Maryland Department of Transportation and the state of Virginia.

FORD brings extensive experience providing project management, time management, cost management, quality management, and contract administration services for Government clients. The following highlights our work experience:

### *Experience Matters*

- FORD has provided project management support services to GSA and the agencies it serves to include: U.S. Small Business Administration (SBA), U.S. Department of Homeland Security (DHS), Federal Bureau of Investigation (FBI), Drug Enforcement Agency (DEA), U.S. Marshals Services, Department of Education, and the Department of Justice (DOJ).
- FORD has managed over 6 million dollars of projects for DHS at the Nebraska Avenue Complex ( NAC) for GSA, including NAC 100 Security Systems installation, NAC 19 & 20, Main Entrance & NBIS Office, NAC 59 Destructor & Waste Management Systems, NAC 59 West – CSO Office Build out, NAC 17 3<sup>rd</sup> floor renovations, NAC 4 & 14 – Design / Build Cafeterias, and NAC 1N – SCIF Build out.
- FORD has acted as the owner's agent for GSA in the New England, Northeast & Caribbean, and the Mid-Atlantic Regions through our subcontract with Savills-Studley to provide **post award project management services**. Through Savills-Studley, ORD has provided **project management, cost management, time management, contract administration**, and **quality management** services for agencies including Immigration and Customs Enforcement (ICE), U.S. Probation Office, Merit Service Protection Board, Internal Revenue Service (IRS), and the Social Security Administration (SSA).

### Core services:

- Construction / project management
- Design management
- Cost management - estimating
- Time management – planning and scheduling
- Quality management
- Construction administration

**FEDERAL SUPPLY SCHEDULE PRICE LIST**

Schedule For: FORD Management Services Ltd.

Schedule Title: Professional Engineering Services; 871-7

Contract Number: GS-10F-0019X

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Contract Period: October 27, 2010 through October 26, 2020

Contractor: Ford Management Services, Ltd.  
9500 Arena Drive, Suite 432  
Largo, Md 20774

Business Size: Small Business  
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Telephone: 301-322-4006

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Email: [kford@fordmanagementsvcs.com](mailto:kford@fordmanagementsvcs.com)

Contract Administrator:

NAME Katoshia Artis Ford

TITLE President

MAILING ADDRESS 10410 Brightfield Lane  
Upper Marlboro, Md 20772

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Largo, Md 20774

TELEPHONE NO. 301-322-4006

FAX NO. 240-525-0543

Professional Engineering Services

Schedule 871

Contract Number GS-10F-0019X

EMAIL ADDRESS kford@fordmanagementsvcs.com

1a. **Table of Awarded Special Item Numbers (SINs):**

SIN	PROFESSIONAL ENGINEERING DISCIPLINES	DESCRIPTION
871-7, 871-7RC	Construction Management & Engineering Consulting Services related to Real Property	Construction Management

- 1b. **Identification of lowest priced model number and lowest unit price for each special item number awarded under contract.** This price is the Government price based on a unit of one, exclusive of any quantity / dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Not applicable
- 1c. **Labor Category Descriptions:** If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.
2. **Maximum Order:** \$1,000,000
3. **Minimum Order:** \$100.00
4. **Geographic coverage (delivery area):** Domestic CON US
5. **Point (s) of production:** 9500 Arena Drive, Suite 432, Largo, MD 20774
6. **Statement of Net Price:** Government Net Pricing. Discounts have been deducted. See Attachment
7. **Quantity Discounts:** None
8. **Prompt Payment Terms:** 1% - 10 days, Net 30 Days
- 9a. **Notification That Government Purchase Cards Are Accepted at or Below the Micro purchase Threshold:** Yes

- 9b. **Notification That Government Purchase Cards Are Not Accepted Above the Micro-purchase Threshold:** Contact Contractor
10. **Foreign Items:** None
- 11a. **Time of Delivery:** As negotiated between Ford Management and ordering activity
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-Day Delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
12. **F.O.B. point(s):** Not Applicable
- 13a. **Ordering Address:** 9500 Arena Drive, Suite 432, Largo, MD 20774
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. **Payment address(es):** 10410 Brightfield Lane Upper Marlboro, Md 20772
15. **Warranty provision:** Not Applicable
16. **Export Pacing Charges (if applicable):** Not Applicable
17. **Terms and conditions for any other services (if applicable):** Not Applicable
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** Not Applicable
19. **Terms and conditions of installation (If applicable):** Not Applicable
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not Applicable

- 20a. **Terms and conditions for any other services (if applicable):** Not Applicable
21. **List of Service and Distribution points:** 9500 Arena Drive, Suite 432, Largo, MD 20774
22. **List of Participating Dealers:** Not Applicable
23. **Preventive maintenance:** Not Applicable
- 24a. **Special Attributes such as Environmental Attributes:** Not Applicable
- 24b. **Section 508 compliance:**
25. **Data Universal Numbering System (DUNS) number:** 033-786-810
26. **Notification regarding registration in Central Contractor Registration (CCR) database:**  
Registered
27. **Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 871 – Professional Engineering Services (PES) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contactor adds SCA labor categories /employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

**LABOR CATEGORIES AND DESCRIPTIONS**

<b>Labor Category</b>	<b>Hourly Rate</b>
Project Manager	\$ 92.26
Assistant Project Manager	\$ 80.06
Space Planner	\$ 76.44
Scheduler	\$ 80.06
Cost Estimator	\$ 80.06
Inspector	\$ 80.66
Move Manager	\$ 72.82

**Project Manager** Responsible for management and execution of assigned project(s) in accordance with the quality standards and requirements specified for the projects. Serves as the point of contact with the client on project execution, budget, and schedule. Approves project reporting and project deliverables. Provides comprehensive project oversight; including cost management, time management, safety management, quality management, and contract administration. Bachelor degree or higher in Construction Management, Engineering, or Architecture. Minimum five (5) year's relevant experience.

**Assistant Project Manager** Supports the Project Manager as required. Gathers data and performs basic analysis of the gathered information. Bachelor's degree or higher in a technical field. Minimum two (2) year's relevant experience.

**Space Planner** Assists clients to achieve their most productive adjacencies while maximizing efficient use of space. Possesses a high degree of customer relationship management, keen ability to assess, analyze and evaluate office space utilization and maintain current allocations. Maintains a high degree of ability to master complexity and to communicate with all levels of staff. Is aware of evolving

product design, energy management and building and safety codes. Bachelor's degree or higher in a technical field. Minimum two (2) years relevant experience.

Scheduler	Develops illustrative schedules to show integration of various time aspects of the task. Prepares and analyzes sequencing of activities; activity interdependencies and proposed program schedules. Supports Project Manager in all scheduling requirements. Bachelor's degree or higher in a technical field. Minimum five (5) years relevant experience.
Cost Estimator	Performs construction cost estimating. Provides conceptual cost estimates during pre-design phase. Performs quantity surveys from design documents and applies cost to quantities of materials. Identifies unusually high cost items in relation to other facilities. Supports Project Manager in all estimating requirements. Bachelor's degree or higher in a technical field. Minimum five (5) years relevant experience.
Inspector	Performs audits of construction and quality control. Checks compliance to client requirements, specifications, standards and construction practices. Supports Project Manager in all inspection needs. Bachelor's degree or higher in a technical field. Minimum two (2) years relevant experience.
Move Manager	Organizes the entire logistics process of the project. Responsible for the strategic oversight of all Pre-move, Move, Installation and Close-out phase activities for specified assigned projects. Ensures the budget and schedule for moves and meet with relevant Project Architects and Project Managers. Is able to prepare office layouts and work with the office occupants to plan furniture and equipment relocation to the move location. Bachelor degree or higher in technical field. Minimum two (2) year's relevant experience.